

Our School Uniform

Winter Uniform

Blue shirt/blouse

School tie

Burgundy sweatshirt, jumper or cardigan

Grey tailored trousers, pinafore or skirt

Black school shoes

Summer Uniform

Blue polo shirt

Blue and white gingham dress

White socks (girls)

Grey tailored shorts

Please ensure that all items of clothing are clearly labelled.



Indoor PE Kit

Blue t-shirt

Navy shorts

Black pumps

Outdoor PE Kit

Blue t-shirt

Tracksuit or jogging bottoms and sweat-shirt

Trainers

Please label all PE kit clearly and place in a labelled bag which can be kept on your child's peg.

All items of school uniform can be purchased from:

'Lads and Lasses'

50b Warstones Road

Penn

Wolverhampton

Tel: 01902 334650



Welcome to
St Bartholomew's
Church of England
Primary School



Reception Class



Our Vision

We provide a happy, secure learning environment, rich in learning experiences for children of all abilities.

Children take part in activities independently, in small groups and alongside the Nursery class during integrated sessions.

We believe it is important to consider each child as a whole. They should be valued and respected as individuals. We aim to achieve a balance between teaching good manners, self discipline and thoughtfulness for others whilst encouraging self expression and a sense of fun and enjoyment.

A child will then be able to grow in confidence and gain independence.

Our Staff

Head teacher - Mrs. K Kent
Mrs. Wood is our school secretary.

Mrs. Fletcher - Reception 1 Teacher/
Assistant Head
Mrs. Hipgrave—Teaching Assistant

Mrs. Benbow - Reception 2 Teacher
Mrs. Hurdiss - Teaching Assistant

Session Times

The school day begins at 9am.
Lunchtime is from 11.45am to 1pm. The school day ends at 3.15pm.

The Reception door opens at 8.45am, where children can meet and greet their friends and use their busy books to record their thoughts, ideas and feelings each day.

All children must be accompanied to and from school by an adult.
Children are only released at the end of the day to a relative/carer or known adult.

Milk Money

Children under 5 years of age are eligible to free milk every day. In the term after your child's fifth birthday you will need to pay a small charge if you would like your child to continue having a carton of milk each day. The charge for milk is £10 each term.

The National Fruit Initiative

All children in Primary Schools are entitled to a piece of fresh fruit every day. Please let us know if your child has any allergies and cannot eat fruit.

School Fund

The support of parents through our school fund is vital to contribute towards the many small purchases, such as cooking ingredients, for which the school does not have a budget.

A voluntary contribution of £5 is requested at the beginning of each term, maximum of £10 per family.



Medication

We are only able to administer prescribed medicines that need to be taken more than three times a day.

Parents need to complete an M5 medical form and take it to the school office with your child's medication.

Reward System

There are a number of different rewards and incentive systems used in school to promote good work, behaviour and a child's self-esteem. 'Celebration Assemblies' are held every Friday to celebrate achievements at home and at school. Parents are warmly invited to join us; Reception Class 2 celebrate at 9.15am and Reception Class 1 at 2.45pm.

Helpers

If you are able and willing to help in class on a regular basis or just occasionally please let us know.

ALL HELP IS GREATLY APPRECIATED

Absence Notes

Please inform the school by telephone as soon as possible if your child is absent for any reason.

Lunch Time

Lunch is taken between 11.45am and 1pm. The children have the choice of a free school meal or packed lunch from home.



If children are bringing packed lunches from home they need to have their name clearly marked on the lunch box to avoid confusion and parents are encouraged to provide a healthy balanced lunch for their child.

The Reception children are eased into the lunchtime routine by having year six buddies to help them. Pre-selected children from year six help with giving directions to and from the hall and playground, opening lunch boxes and chatting to the Reception class to help them settle in. This extends to lunch time when play leaders from Year 5 and 6 help children to play exciting games using a variety of equipment.

Water Bottles

All children are encouraged to bring a clearly labelled water bottle to school every day to ensure that they remain hydrated throughout the day.

Our Curriculum

The Early Years Curriculum creates opportunities for learning and development that are rich, stimulating and fulfilling.

The Early Years Curriculum is split into seven different areas of learning as detailed below.

Communication and language development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves; and to speak and listen in a range of situations.

Physical development involves providing opportunities for young children to be active and interactive. To develop their co-ordination, control, and movement. Children must also be helped to understand the importance of physical activity, and to make healthy choices in relation to their well being.

Personal, social and emotional development involves helping children to develop a positive sense of themselves, and others; to form positive relationships and develop respect for others; to develop social skills and learn how to manage their feelings; and to have confidence in their own abilities.

Literacy development involves encouraging children to link sounds and letters and to begin to read and write. Children must be given access to a wide range of reading materials to ignite their interest.

Mathematics involves providing children with opportunities to develop and improve their skills in counting, understanding and using numbers, calculating simple addition and subtraction problems; and to describe shapes, spaces, and measures.

Understanding the world involves guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

Expressive arts and design involves enabling children to explore and play with a wide range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities the arts.

We follow a topic led curriculum which is based on the children's interests and needs, topics may last for a few days or even up to half a term.

Reading Books

Our children take a reading book and a library book to share at home each week.

Initially books may simply have pictures to encourage discussion and story telling. As children's sight vocabulary increases they will bring home books with words.



Staffing

The Reception Classes are staffed by two qualified teachers and two qualified learning support assistants.

Other adults working or visiting under the supervision of teachers include; lunchtime supervisors, parent helpers, students and work experience volunteers. All adults and helpers hold current DBS checks .

Group activities and group sizes supervised by support staff, students and volunteers always reflect the experience and abilities of the individual.

Students and volunteers are not permitted to take children off the Early Years site without a member of staff.

Teachers take overall responsibility for the class, but other staff may often work with children in groups within the setting.

Teachers are responsible for the completion of the class register.

Teachers consult with other staff when completing individual records and reports to parents.

Staff in the Early Years have access to the following specialists within the school: SENCo, subject specialists, qualified First Aiders, ICT technicians.

Staff can also liaise with a range of outside agencies, including Occupational, Physio and Speech Therapists and the Early Years SEN Team.

Organisation of Classes

The 60 Reception children are split into two classes, each with a class teacher and a classroom assistant.

Once placed in a class the children will remain there until they transfer into Year 1. During the day children may move between classrooms and from area to area as appropriate to the activities which are available. Children may work independently or with an adult; individually, in small groups or as a whole class. The beginning and end of each session is always held in registration groups.

All groups are supervised by a trained member of staff.

Whole School Activities

The children from the Reception classes join the whole school for special assemblies, worship at St Bartholomew's Church and celebration days.

The children also have PE lessons in the main school hall and on the school field.

Meetings with Staff

Our aim is to build positive links with our parents and carers; a working partnership between parents and school. During the year parents and carers are invited to attend regular consultation meetings with staff, and open days where parents can experience a 'normal day' in our Early Years Department. In addition to these opportunities to meet with your child's teacher we welcome you to come and speak to us whenever the need arises. There is always a member of staff available to discuss anything concerning your child. Target and topic booklets are also sent home regularly throughout the year to inform parents of their child's development and next steps for learning.

