

St Bartholomew's CE Primary School

HOME LEARNING INTENT OUTLINE

This home learning intent has been written to outline the approach St Bartholomew's CE Primary School will take in the event of any group or whole school isolation due to COVID-19. It sets out the systems and technology that staff will use to ensure the continuation of education for children, and details how they can be used effectively and safely, while allowing for the differing needs of families. This should be read in conjunction with the school's Digital Safeguarding Policy, which is still applicable.

A flexible approach:

We understand that everyone's circumstances at home will be different and our blended approach to home learning attempts to address the varying needs of pupils and their access to devices. If there are any queries or you would like any help with your child's home learning then please do not hesitate to contact us. Useful contact information can be found below:

Contact information

School office: Email stbartholomewsprimaryschool@wolverhampton.gov.uk

Telephone 01902 558855

Your child's class teacher: Class Dojo messages www.classdojo.com

Computing lead and Assistant Headteacher: Mrs S Banks sbanks@stbartsmat.co.uk

Headteacher: Mrs R Kilmister rkilmister@stbartsmat.co.uk

SENDCo and Assistant Headteacher: Mrs L de Graaff ldegraaff@stbartsmat.co.uk

Sites and services:

Our home learning offer will deliver remote learning through a range of sites and services, most of which comprise of our usual online provision for children. Your child will have received all of the log on information they require; however, if there are any issues with logging on or these have been misplaced, then please contact the school as soon as possible so any issues can be resolved.

Microsoft Teams

In the event of a full or partial school closure, live teaching in English and maths will be delivered each day through Microsoft Teams. All teachers will schedule a meeting which can be accessed via the Microsoft Teams App; this be downloaded onto a range of devices including Laptops, tablets and

Smart phones. Microsoft Teams will be used to teach the children the content they will need in order to access activities and tasks set by the class teacher. These tasks will be shared via Class Dojo.

Children will be able to log on with their Microsoft email login and access the 'meeting' scheduled for their class. The times of these will be provided to parents and children via a learning timetable that will be sent out via Class Dojo in the event of a full or partial lockdown.

Class Dojo

Class Dojo is our main method of communication between school and families. This will be used to help facilitate home learning by providing the timetable for the week and to set work for the children. It will not be necessary to print tasks or worksheets off as we recognise this is an extra cost. All children will be asked to complete their work in their home learning exercise book which will be provided by the school. A clear picture of this work should then be uploaded onto Class Dojo to reply to the activity set so that teachers can provide feedback to the children. Class Dojo will also be used to share messages, reminders and rewards.

Purple Mash

This site will be used to set 'To Dos' for children to access activities in the wider curriculum. These tasks and activities can be accessed at any time of the day to provide flexibility and allow for differing family circumstances. However, these will be scheduled in a suggested timetable to help provide structure to the day.

Spelling Shed and Maths Shed

Your child will be provided with a log in for Edshed that provides access to Spelling Shed and Maths Shed. From here, children will be able to access any challenges, spelling lists and games from any device (laptop, tablet or smartphone). These will be specific challenges for your child, set by your child's class teacher.

TT Rockstars

Times tables will be regularly practised throughout the week. These will be set by your child's class teacher. Your child's progress with their 'Rock Status' can be logged and celebrated.

Educational Provision:

While we understand that remote learning may be easier for some families to access than others, in the event that any class is required to self-isolate, it is imperative to reduce the negative impact of further time missed in school or your child's education. The home learning offer will include a range of ways to access online and offline learning activities in a variety of subject areas and contain tasks and links using the sites and methods discussed. We appreciate that some families will not be able to engage with the full timetable, but starred subjects / activities are the key learning priorities to try to reduce the impact on children's core Maths and English skills.

Throughout the day, further posts on Class Dojo will add extra detail or examples as necessary and sometimes a Class Dojo assignment will be set to 'collect in' a piece of work. Staff will approve portfolio posts as soon as possible and give feedback on some posts where appropriate. In English, any child who is in a class which is having to isolate will receive a copy of the class text from which some online learning and tasks will be based.

All children will also receive an exercise book which will contain all of their log in details.

Use of Microsoft Teams:

Class teachers will be providing help and guidance to pupils so that they are able to access the activities shared via ClassDojo or Teams. Please contact the school if you do not have access to devices in order to access Class Dojo or Microsoft Teams.

The safety of both children and staff when using this technology is paramount and we will be following relevant advice from our Computing advisors (E-Services) and through organisations such as The Child Exploitation and Online Protection (CEOP), Microsoft Teams, the Children's Commissioner and the NSPCC.

In order to protect both children and staff, we require you to agree to the following:

- An appropriate adult must remain in the same room as the child during the video or conference calls to monitor and ensure they are safe and using it appropriately.
- All children should join the meeting with their microphone and camera disabled.
- There is an option to 'chat' whilst in the call to answer and respond to the lesson as well as ask for support. We ask that children communicate with their teacher during live teaching in this way.
- Teachers may be contacted during the normal school day hours via Class Dojo or email. Communication outside of these hours may not be responded to until the following working day.

Camera and microphone use in Teams.

For any rare occasions where the camera and microphone function needs to be utilised, we ask you to adhere to the following guideline so that we can ensure the safety of all involved:

- Children must take part in the meet up in a suitable communal environment (not a bedroom) and be appropriately dressed (uniform isn't necessary, but they should be fully dressed in clothing that covers top and bottom half of the body).
- All members of the household must be aware that the meeting is taking place and make sure they are also suitably dressed and use appropriate language and behaviour when nearby or in the background. The app version of Microsoft Teams has a built-in option to use a virtual or blurred background - we ask that this function be enabled in order for you to retain privacy in your household.
- You must make sure you and your child has 'logged off' the call correctly once it is finished - before turning off any devices.
- You and your child will not try to contact any staff using these online tools outside of the pre-arranged meet ups. Parental communication should take place via Class Dojo or by contacting the school directly.
- If you need to contact staff for any reason, please follow the contact information at the beginning of this document.
- Screenshots, photos or recordings of these meetings must not be made and the links must not be shared with others.

We will ensure that:

- No staff member will contact you or your child using Teams outside of any pre-arranged meetings. Contact will be made via Class Dojo or telephone.
- Teachers will ensure appropriate security settings are in place for the meeting. They will ensure that access is only granted to the expected registered users, invited with a password or direct link. Screen sharing, file-sharing, annotation and chat will be restricted.
- Participants will be held in a virtual waiting room while their identity is confirmed. Your Teams account must clearly identify you by name and renaming during the meeting will not be allowed. Participants' audio or video may be muted until appropriate and they may be removed from the room if rules are not being followed.
- All meetings via teams will be recorded by the class teacher.
- Teachers will stay in the meeting until everyone has 'logged off'.
- Teachers and any other adults on the call (or in the background) will use appropriate language / behaviour throughout the call.

Safeguarding & Remote Learning:

With the increased use of digital technologies that comes with remote learning, safeguarding implications need careful consideration. Parents are advised to spend some time speaking with their child(ren) about online safety and reminding them of the importance of reporting to an adult anything that makes them feel uncomfortable online. While we will be doing our best to ensure links shared are appropriate, there may be tailored advertising which displays differently in your household or other changes beyond our control.

Online safety concerns should still be reported to the school's DSL, Mrs Kilmister or DDSL, Mrs de Graaff and Mrs Banks via email or telephone:

The following websites offer useful support:

- Childline - for support
- UK Safer Internet Centre - to report and remove harmful online content
- CEOP - for advice on making a report about online abuse
- In addition, the following sites are an excellent source of advice and information:
- Internet matters - for support for parents and carers to keep their children safe online
- London Grid for Learning - for support for parents and carers to keep their children safe online
- Net-aware - for support for parents and careers from the NSPCC
- Parent info - for support for parents and carers to keep their children safe online
- Thinkuknow - for advice from the National Crime Agency to stay safe online
- UK Safer Internet Centre - advice for parents and carers